

In the Name of God
Department of English Language
College of Paramedical Sciences
Shahid Beheshti Medical University
First Semester, Autumn ۲۰۱۶

Course Plan

Course Title: Medical Library and Information Science

ESP courses are intended to expand students' skill in comprehending written texts, speaking and writing. While the courses are primarily aimed at developing participants' reading comprehension, they will adopt due measures to practice listening, speaking and writing skills as well. Upon the completion of the courses, students are expected to read texts more successfully with reasonable speed. They are also expected to be able to present lectures in English, understand spoken English better and write more fluently. To this end, when necessary, certain structures that are essential to reading comprehension, public presentations and paragraph writing will be included in class instructions.

The reading materials and exercises will mostly be taken from ESP textbooks and Internet sources dealing with their particular field of study. Regarding their presentations, which form part of their course requirements, the students themselves can choose the topics of their lectures; this gives them the opportunity to choose the subject of their interest.

Course assessment will include a midterm exam, a final exam, summary of the topics covered each session, sentence or paragraph writing (CV etc.) and oral presentation, with ۶ points, ۸ points, ۶ points, ۶ points and ۶ points (out of ۳۰), respectively.

In the Name of God

A timetable for Advanced English ١ (Master students)

Course Title: Special English

Instructor: Dr Sajjadi

Students' Major: Master in Medical Librarian

Textbooks: ١) Encyclopedia of Library and Information Science; ٢) Tune In٣, by Richards et al. and ٣) Paragraph Development, by Arnaudet et al. ٤) Instructor's handouts

Academic year: (٢٠١٦-٢٠١٧) (First Semester, Autumn ٢٠١٦)

Weeks	Topics and issues to be covered
١ (٢٥/٩/٢٠١٦)	Introductory remarks + Tips on how students can improve their English
٢ (٠٢/١٠/٢٠١٦)	Reading Skills (scanning, skimming, intensive reading, extensive reading, guessing unfamiliar words, with practice materials for students to look at) + pronunciation + How to give a good lecture
٣ (٠٩/١٠/٢٠١٦)	Simple sentences (nouns, pronouns, verbs, auxiliaries, adjectives) Student lecture; Reading Comprehension
٤ (١٦/١٠/٢٠١٦)	Reading + paragraph retelling + group discussion
٥ (٢٣/١٠/٢٠١٦)	Adjectives (phrases, clauses and single word adjectives) Reading with group discussion
٦ (٣٠/١٠/٢٠١٦)	Connectors: (١) within-sentence connectors (adverbial clauses) (٢) between-sentence connectors (conjunctive adverbs) (٣) coordinate conjunctors (and, but, or); Adverbs and adverbials
٧ (٠٦/١١/٢٠١٦)	Reading + paragraph retelling + group discussion Student lecture
٨ (١٣/١١/٢٠١٦)	Reading + paragraph retelling + group discussion Student Lecture
٩ (٢٠/١١/٢٠١٦)	CV + Student lecture
١٠ (٢٧/١١/٢٠١٦)	Reading + paragraph retelling + group discussion Student lecture
١١ (٠٤/١٢/٢٠١٦)	Punctuation + Student lecture
١٢ (١١/١٢/٢٠١٦)	Reading + paragraph retelling + group discussion
١٣ (١٨/١٢/٢٠١٦)	Ways of summarizing, direct quoting and using personal notes Student lecture
١٤ (٢٥/١٢/٢٠١٦)	Reading + paragraph retelling + group discussion Student lecture
١٥ (٠١/٠١/٢٠١٧)	summarizing, direct quoting and using personal notes (with sample paragraphs to summarize) Student lecture
١٦ (٠٨/٠١/٢٠١٦)	Letter writing Reading+ paragraph retelling + group discussion
١٧ (١٥/٠١/٢٠١٦)	Concluding the course

NB: The topics indicated in the table above mostly form the Core Components of ESP Courses for Master Students; as such, some of the topics in this table may correspond to the topics included in the course syllabi of other fields at master level. Nonetheless, the reading texts in different course syllabi are fully field specific.

Scoring procedure: Class activities 1 points, lectures 2 points, homework 2 points, midterm 3 points, final 4 points

Main Sources:

- 1) Encyclopedia of Library and Information Science, Copyright 2002, by Marcel Dekker;
- 2) Richards et al. 2007. Tune In3, Oxford University Press
- 3) Arnaudet et al. 1990. Paragraph Development. NY: Prentice Hall Regents.
- 4) Instructor's handouts